

ANNUAL MEETING
Greater Mohawk Valley Land Bank, Inc.
May 2, 2019

I. Pledge of Allegiance & Attendance

Attendance: Karl Gustafson – Chair, Margaret Kennedy – Vice Chair, Brian Thomas – Secretary, Shane Nickle – Director, Judy Pangman – Director, John Piseck – Director, John Stephens – Director, Chris Brown – Director, Tolga Morawski - Executive Director, John Mazzarella – Project Manager, Bob Albrecht – Outreach and Engagement Coordinator, Jocelyn Mosher – Administrative Assistant, Bernie Peplinski (Guest), Elaine Sperbeck (Guest), Jeff Gressler (Guest), David Dardzinski (Guest), John Hoffman (Guest), Mark Domenico (Call), Kristy Barhite (Call), Cabryn Gurdo (Call)

II. Call the Annual Meeting to order @ 1:01 PM

A. Appoint two (2) Inspectors of Election

_____ Meg K. _____ Brian T. _____

I will now entertain a motion to accept the inspectors of election

1. _____ Karl G. _____ 2. _____ Meg K. _____

No discussion, motion passed unanimously

I. PURSUANT TO ARTICLE V, SECTION 1, OF THE BYLAWS OF GMVLB, The Corporation Directors shall select annually from among themselves a Chairperson; a Treasurer; a Vice Chairperson; a Secretary; and such other officers as may be determined. The offices of Chairperson and Secretary shall not be held by the same person. The offices of Chairperson and Treasurer shall not be held by the same person. Nominations for officers may be made by any current members of the GMVLB Board of Directors:

Are there any nominations from the floor for Secretary of the GMVLB?

-Brian Thomas was nominated

I will now entertain a motion to accept these nominations for Secretary of the GMVLB.

1. _____ Karl G. _____ 2. _____ Meg K. _____

No discussion, motion passed unanimously

Are there any nominations from the floor for Treasurer of the GMVLB?

-Joe Marino was nominated

I will now entertain a motion to accept these nominations for Treasurer of the GMVLB.

1. _____ John S. _____ 2. _____ John P. _____

No discussion, the motion passed unanimously

Are there any nominations from the floor for Vice Chair of the GMVLB?

-Margaret Kennedy was nominated

I will now entertain a motion to accept these nominations for Vice Chair of the GMVLB.

2. Karl G.
2. Brian T.

No discussion, motion passed unanimously

Are there any nominations from the floor for Chair of the GMVLB?

-Karl Gustafson was nominated

I will now entertain a motion to accept these nominations for Chair of the GMVLB.

1. Brian T.
2. Meg K.

No discussion, motion passed unanimously

II. The Board of Directors recommends the following SLATE OF OFFICERS for a ONE-YEAR TERM:

Chair: Karl Gustafson

Vice Chair: Margaret Kennedy

Secretary: Brian Thomas

Treasurer: Joseph Marino

Are there any other nominations from any BOARD MEMBER for officers of the corporation?

-There were no other nominations

Need a motion to have the SECRETARY cast one vote for this SLATE OF OFFICERS

1. John S.
2. John P.

No discussion, this passed unanimously

III. The EXECUTIVE COMMITTEE recommends the following DESIGNATIONS for the coming year:

1. Official Newspapers

Herkimer County: Herkimer Times Telegram

Montgomery County: Amsterdam Recorder

*Otsego County: Freeman's Journal

City of Rome: Observer-Dispatch

Schoharie County: Schoharie Times-Journal

City of Utica: Observer-Dispatch

2. Official Bank for land bank accounts:

Adirondack Bank

*NBT Bank

Are there any other nominations from any BOARD MEMBER for DESIGNATIONS on the Executive Committee?

-Meg K. suggested replacing the official newspaper for Otego County from the Daily Star to the Freeman's Journal considering the costliness of advertising with the Daily Star. **John P. made a motion to switch the official newspaper to the Freeman's Journal, John S. seconded, and the motion passed unanimously**

-John P. suggested splitting our funds into separate bank accounts to ensure that the funds are insured through the FDIC. He recommended including NBT as an additional bank for land bank use. **John S. made a motion to add NBT Bank as an additional official bank, Meg K. seconded, and the motion passed unanimously**

I need a motion to have the SECRETARY cast one vote for these DESIGNATIONS

1. _____ John P. _____
2. _____ Meg K. _____

No additional discussion, the motion passed unanimously

IV. The FINANCE COMMITTEE recommends the following ADOPTIONS for the coming year:

1. Standard Rules of Accounting

I need a motion to have the SECRETARY cast one vote for these ADOPTIONS

1. _____ Meg K. _____
2. _____ John S. _____

No discussion, motion passed unanimously

V. Re-adopt membership of Standing Committees:

Executive: Karl, Meg, Brian, Joe
Finance/Audit: Karl, Meg, Brian, Joe
Policies/Governance: Meg, Chris, Shane
Hiring/Search: Brian, Karl, John P., Chris
Project Selection: Brian, Mark, Chris
Project Disposition: Shane, Judy, Chris
Space: Chris, John P., John S.

I need a motion to have the SECRETARY cast one vote for the re-adoption of the membership for the standing committees

1. _____ John S. _____
2. _____ Meg K. _____

No discussion, motion passed unanimously

VI. Re-affirm Petty Cash Fund (\$100) to be administered by (Jocelyn Mosher):

I need a motion to have the SECRETARY cast one vote for the RE-AFFIRMATION OF PETTY CASH FUND

1. _____ John S. _____
2. _____ Meg K. _____

No discussion, motion passed unanimously

VII. Authorized signatory for State and Federal Grants (Tolga J. Morawski):

I need a motion to have the SECRETARY cast one vote for the AUTHORIZED SIGNATORY

1. _____ John S. _____ 2. _____ Meg K. _____

No discussion, motion passed unanimously

VIII. Re-adopt Policies of the Greater Mohawk Valley Land Bank:

I need a motion to have the SECRETARY cast one vote for the RE-ADOPTION OF POLICIES.

1. _____ John S. _____ 2. _____ Judy P. _____

No discussion, motion passed unanimously

III. NEW BUSINESS

IV. Need a motion to adjourn the MEMBERSHIP meeting @ 1:20 PM

1. _____ John S. _____ 2. _____ John P. _____

Respectfully submitted by:
Jocelyn Mosher